Sage 300 People

Release Notes
Al Baraka Bank File
January 2024

Sage

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1.0 Al Baraka Bank File

1.1 New Bank File Layout Detail

We added the Al baraka Bank File to our list of available bank files.

Al Baraka Bank in South Africa is a fully integrated subsidiary of Al Baraka Group, a Bahrain-based financial institution, and a world leader in Islamic banking.

- An .xls file is generated but can be changed to .xlsx
- The payment file does not have a Footer Record or Trailer Record – it consists only of a Header Record in the form of column headings with detail Transaction Records
- No delimiter used and no commas allowed in any of the fields or values
- No special characters allowed
- Maximum of 10 000 transactions allowed per .xls file
    - If there are more than 10 000 payment records in the export file, multiple export files will be created and a sequential number is added to each file created, e.g. Albaraka_Payment1.xls, Albaraka_Payment2.xls, Albaraka_Payment3.xls, etc.

Note:

You must first import the new bank file .xml template before you will be able to select the layout when setting up the ACB Payment. Please contact Sage 300 People Support for the .xml template and instructions on how to import the template.

1.2 User Input Fields on Bank File Header Definition Screen

On the Navigation pane:

Expand	**Company Management**
Double-click on	**Payments**
Click on	**New**
Select Layout	**ZA-ALBARAKA – Africa Albaraka Bank Payment File**

Bank File Header Definition screen:

You need to complete and confirm values for the following fields on the Bank File Header Definition screen and confirm/edit these values when processing the payment:

Field Name	Type	Length	Mandatory	Detail
Bank File Layout	String – Code and Description	N/A	Yes	File Layout Code = ZA-ALBARAKA File Layout Description = Africa Albaraka Bank Payment File
Default Export Location	String	N/A	Yes	Select the default location and file name for the creation of the ACB Export file. You can browse to a location where the export file must be saved and can also change the default file name and type. Default file name: • Albaraka_Payment.xls
Default Sort Sequence	Dropdown List	N/A	Yes	Select the sort sequence of the records created in the export file. Drop-down list containing the following options: • Employee Code – default to Employee Code

Field Name	Type	Length	Mandatory	Detail
				• Hierarchy - select by which Reporting Hierarchy Header to sort by.
Notify Recipient by SMS	Dropdown List	3	Yes	• Drop-down list containing the following options: ○ Yes ○ No • Single-select, user to indicate if an SMS should be sent to the employee that is paid.
Notify Recipient by Email	Dropdown List	3	Yes	• Drop-down list containing the following options: ○ Yes ○ No • Single-select, user to indicate if an Email should be sent to the employee that is paid.
Instant Payment	Dropdown List	3	Yes	• Drop-down list containing the following options: ○ Yes ○ No • Single-select, user to indicate if this is an immediate payment.
Company Branch	String	15	Yes	• User to enter Branch Code of transfer from account per applicable Company Rule.
Company Bank Account Number	String	11	Yes	• User to enter Account Number of transfer from account per applicable Company Rule.
Client Statement Reference	String	30	Yes	• User to enter Reference to reflect on Company's bank statement per applicable Company Rule.
Beneficiary Reference	String	30	Yes	• User to enter Reference to reflect on Employee's and Beneficiary's bank statement for applicable Company Rule . • Value will default to "SALARY" • User can overwrite the default on the Payment Processing screen when creating the payment file.

Field Name	Type	Length	Mandatory	Detail
Payment Date	String	N/A	Yes	• User to enter Date of Payment.

1.3 User Input Fields on Bank File Export Instance Screen (Process Payment Run)

You need to complete and confirm values for the following fields when processing the payment and confirm/edit these values:

Field Name	Type	Length	Mandatory	Detail
Export Location	String	N/A	Yes	Defaults from the Export Location and File Name on the Bank File Header Definition. The default location and file name can be changed if required. Default file name: Albaraka_Payment.xls If there are more than 10 000 payment records in the export file, multiple export files will automatically be created and a

Field Name	Type	Length	Mandatory	Detail
				sequential number will be added to each file, e.g. Albaraka_Payment1.xls, Albaraka_Payment2.xls, Albaraka_Payment3.xls, etc.
Sort Sequence	Dropdown List	N/A	Yes	Defaults from the Sort Sequence on the Bank File Header Definition screen. The default can be changed by selecting the required option from the drop-down list: • Employee Code • Hierarchy - select by which Reporting Hierarchy Header to sort by
Notify Recipient by SMS	Dropdown List	3	Yes	• Defaults from the Notify Recipient by SMS on the Bank File Header Definition screen. • The default can be changed if required when exporting the file. • Drop-down list containing the following options: ○ Yes ○ No • Single-select
Notify Recipient by Email	Dropdown List	3	Yes	• Defaults from the Notify Recipient by Email on the Bank File Header Definition screen. • The default can be changed if required when exporting the file. • Drop-down list containing the following options: ○ Yes ○ No • Single-select
Instant Payment	Dropdown List	3	Yes	• Defaults from the Instant Payment on the Bank File Header Definition screen. • The default can be changed if required when exporting the file. • Drop-down list containing the following options: ○ Yes ○ No • Single-select

Field Name	Type	Length	Mandatory	Detail
Company Branch	String	15	Yes	• Defaults from the Company Branch on the Bank File Header Definition screen. • The default can be changed if required when exporting the file.
Company Bank Account Number	String	11	Yes	• Defaults from the Company Bank Account Number on the Bank File Header Definition screen. • The default can be changed if required when exporting the file.
Client Statement Reference	String	30	Yes	• Defaults from the Client Statement Reference on the Bank File Header Definition screen. • The default can be changed if required when exporting the file.
Beneficiary Reference	String	30	Yes	• Defaults from the Beneficiary Reference on the Bank File Header Definition screen. • The default can be changed if required when exporting the file.
Payment Date	String	N/A	Yes	• Defaults from the Payment Date on the Bank File Header Definition screen. • The default can be changed if required when exporting the file.

1.4 File Layout

No	Field Name	Type	Length	Mandatory	People Field Mapping
1	From Account	Numeric	11	Yes	• Account Number as defined on Bank File Header Definition Screen for applicable Company Rule.
2	Beneficiary Name	Alphanumeric	30	Yes	• Account Holder Name on the Employee's Bank Details screen. • Account Holder Name on the Beneficiary's Bank Details screen.
3	Beneficiary Branch Code	Numeric	6	Yes	• Branch Code on the Employee's Bank Details screen. • Branch Code on Beneficiary's Bank Detail screen.
4	Beneficiary Account Number	Numeric	30	Yes	• Account Number on the Employee's Bank Details screen. • Account Number on Beneficiary's Bank Detail screen.
5	My Reference	Alphanumeric	30	Yes	• The reference that will appear on the Company's bank statement. Client Statement Reference as defined on Bank File Export Instance screen. • Reference Number as defined on Beneficiary Detail, Company Payment screen.
6	Beneficiary Reference	Alphanumeric	30	Yes	• The reference that will appear on the Employee's bank statement. • Beneficiary Reference as defined on Bank File Export Instance screen. • Reference Number as defined on Beneficiary Detail, Company Payment screen.

No	Field Name	Type	Length	Mandatory	People Field Mapping
7	Notify Recipient by SMS	Alphanumeric	30	Yes	• Notify Recipient by SMS as defined on Bank File Export Instance screen.
8	Recipient Mobile #	Numeric	35	Conditional If notify by SMS is set to Yes then complete	• If notify by SMS is set to Yes, the Cell Number on Employee's and Beneficiary's Contacts screen will display. • Field will be blank if no Cell Number is completed.
9	Notify Recipient by Email	Alphanumeric	30	Yes	• Notify Recipient by Email as defined on Bank File Export Instance screen.
10	Recipient Email	Alphanumeric	250	Conditional If notify by Email is set to Yes then complete	• If notify by Email is set to Yes, the Email Address on Employee's and Beneficiary's Contacts screen will display. • Field will be blank if no Email Address is completed.
11	Amount	Numeric	18	Yes	• Employee's Net Salary • Beneficiary Amount
12	Instant Payment	Alphanumeric	3	Yes	• Instant Payment as defined on Bank File Export Instance screen.
13	Payment Date	Alphanumeric	10	Yes	• Payment as defined on Bank File Export Instance screen.

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